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TEMPORARY ASSISTANCE FOR NEEDY FAMILIES (TANF) POLICY MANUAL

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TEMPORARY ASSISTANCE FOR NEEDY FAMILIES -

UNEMPLOYED PARENT (TANF-UP)

PROGRAM

6/01

701.1 - 701.2

701.1 PURPOSE OF THE TANF-UP PROGRAM

The Temporary Assistance for Needy Families - Unemployed Parent (TANF-UP) Program is intended to provide assistance to families with two able-bodied parents.

701.2 CATEGORICAL REQUIREMENTS AND CONDITIONS OF ELIGIBILITY APPLICABLE TO THE TANF-UP PROGRAM

- A. Members of the assistance unit must meet existing categorical requirements and conditions of eligibility for TANF.
- B. The child must reside in a home in which both natural or adoptive parents reside, and neither parent meets the criteria at [901.2 C. or D.](#)
 - 1. In the case of a putative father living in the home, an acknowledgement of paternity must be made in order to qualify for TANF-UP. A notarized affidavit of paternity is an acceptable form of acknowledgement of paternity. **When a putative father in the home has not or refuses to acknowledge paternity for a child in the home, the TANF-UP application must be evaluated as a TANF application.**
 - 2. If the man's name appears on the child's official birth certificate issued by the Virginia Department of Health, Bureau of Vital Statistics and Health Records, evidence of paternity exists.
- C. The assistance unit must be in financial need.
- D. Both parents must participate, as required, in the Virginia Initiative for Employment not Welfare Program (VIEW) unless one parent meets an exemption. Only one parent may qualify for an exemption (Refer to Section [901.2](#)). If both parents are ineligible, i.e., do not meet citizenship/alienage requirements, they are not required/allowed to participate.

701.3 ASSISTANCE UNIT TANF-UP

- A. The assistance unit is required to include one able-bodied natural or adoptive mother and one able-bodied natural or adoptive father, with at least one child in common and all minor siblings of that child(ren) who meet the categorical requirements listed in Section 201.1.A.

If one or both parent(s) meet the exemption criteria at 901.2 C. or D., the case is a TANF case, not a TANF-UP case.

Note: If the only child in common is ineligible due to 201.12, the assistance unit is still a TANF-UP assistance unit.

- B. If, after receipt of TANF-UP benefits, one parent leaves the home and another parent enters the home who has a child in common with the custodial parent and who qualifies for TANF-UP, a new assistance unit is established.

701.4 FINANCIAL CRITERIA

- A. All countable earned and unearned income of the assistance unit will be considered in determining financial need.
- B. The case is to be closed if the income of the assistance unit causes ineligibility.